

Job Description – Waiter

Job Summary

The Get Into Employment programme is a 6 weeks training opportunity for young people between the ages of 18-35 to build the relevant employability skills required to help them secure permanent job placements. We are currently looking to recruit waiters to work across a number of hotels in Kumasi.

Providing the highest possible customer service is a very important part of the guest experience. We are looking for young people who have experience serving in restaurants and Hotels and who are passionate and excited about waitering or customer service. You will be a part of a busy team who works closely together to ensure our guests enjoy every visit to our facility!

Responsibilities and Duties

You must have some prior experience serving in a hotel or a restaurant to apply for this role.

As a member of the kitchen staff team, you will undertake a range of activities in a typical working day including:

- Provide excellent customer service.
- Welcome guests and present menus.
- Take and serve food/drink orders.
- Keep tables clean and tidy at all times
- Deliver customer bills and collect payments.
- Cooperate and communicate with all serving and kitchen staff.

Qualifications

At least a WASSCE certificate

Required skills and personal qualities.

In addition to previous customer service experience, you must also have the following skills and personal qualities

- Passion to work in the hospitality and service business sector.
- Customer service focused.
- Team player
- Good time-management skills
- Great interpersonal and communication skills
- Active listening

Working hours

- Full-time, Permanent
- 40 hours per week over 5 days a week
- 8-hour shifts - working a mix of early and late shifts with weekend working a key part of the job.

Locations

Persons living in communities around:

- KNUST to Ejisu areas
- Patasi, Ahodwo, Daban areas
- Kwadaso, Asuyeboah, Abuakwa areas